

CARE SERVICE REFERRAL FORM

Please complete as fully as possible. If a section is not appropriate for the young person you are referring then please state N/A within that section. For clarity the term 'young person' relates to all those referred between the ages of 0 – 18 years.

DETAILS OF THE CHILD/YOUNG PERSON BEING REFERRED

Is this family new to the services of Richard House Children's Hospice			Yes/No
Child's Names:	Family/Surname Name:	Child's NHS No:	
Gender: Male/Female	D.O.B.	If a young person have they consent to referral: Yes/No	
HOME ADDRESS:			
Child's CCG:			
Parent/Carer Email:		Young Person's Email: (if applicable)	
Home Telephone:		Young Person Mobile No: (if applicable)	
Area/Local Authority:			

DIAGNOSIS	ICD 10 CODE
1)	
2)	
3)	

Full medical background and current treatment (please attach any relevant medical summaries)

<i>Are either of the following in-place for this child/young person?</i>	YES*	NO
Emergency Care Plan/Advance Care Plan		
Symptom Management Plan		

*Please attach a copy

RELIGION AND ETHNIC ORIGIN

RELIGION:		
Baha'i: <input type="checkbox"/> Buddhist: <input type="checkbox"/> Christian: <input type="checkbox"/> Declines Religion <input type="checkbox"/> Hindu: <input type="checkbox"/> Jain <input type="checkbox"/> Jewish: <input type="checkbox"/> Muslim: <input type="checkbox"/> <input type="checkbox"/> No Religion <input type="checkbox"/> Other Religion <input type="checkbox"/> Pagan <input type="checkbox"/> Sikh: <input type="checkbox"/> Zoroastrian <input type="checkbox"/>		
ETHNIC ORIGIN:		
Asian or Asian British: Bangladeshi	<input type="checkbox"/>	Mixed: Other Mixed <input type="checkbox"/>
Asian or Asian British: Indian	<input type="checkbox"/>	Mixed: White and Asian <input type="checkbox"/>
Asian or Asian British: Other Asian	<input type="checkbox"/>	Mixed: White and Black African <input type="checkbox"/>
Asian or Asian British: Pakistani	<input type="checkbox"/>	Mixed: White and Black Caribbean <input type="checkbox"/>
Black or Black British: African	<input type="checkbox"/>	Other Ethnic Group <input type="checkbox"/>
Black or Black British: Caribbean	<input type="checkbox"/>	White: British <input type="checkbox"/>
Black or Black British: Other Black	<input type="checkbox"/>	White: Irish <input type="checkbox"/>
Other Ethnic Groups : Chinese	<input type="checkbox"/>	White: Any other White <input type="checkbox"/>
		Not Stated <input type="checkbox"/>
FIRST LANGUAGE:	Interpreter Required?	Yes / No

FAMILY MEMBERS

PARENT/CARER 1: Relationship to young person	Full Name (including surname)
Parental Responsibility: Yes / No	Biology Parent : Yes/No
Email Address:	
Mobile Telephone No:	Living with child: Yes / No
PARENT/CARER 2: Relationship to young person	Full Name (including surname)
Parental Responsibility: Yes / No	Biology Parent: Yes/No
Email Address:	
Mobile Telephone No:	Living with child: Yes / No

SIBLINGS

Name & Surname (if different)	Gender	Living at Same Address Y/N	Relationship to Child/Young Person being referred	D.O.B (required)	Affected by same or other condition	Date of Death

PROFESSIONAL INVOLVEMENT

PROFESSIONAL DESIGNATION AND NAME	PRACTICE / HOSPITAL ADDRESS	CONTACT TELEPHONE NUMBER AND E-MAIL ADDRESS
<u>GENERAL PRACTITIONER</u>		
<u>HOSPITAL PAEDIATRICIAN</u>		
<u>COMMUNITY PAEDIATRICIAN</u>		
<u>COMMUNITY NURSE</u>		
<u>HEALTH VISITOR</u>		
<u>CONSULTANT</u>		
<u>CONSULTANT</u>		
<u>SOCIAL WORKER</u>		
<u>PHYSIO / O.T.</u>		
<u>SPEECH & LANGUAUGE</u>		
<u>DIETICIAN</u>		

REFERRER'S DETAILS

DATE OF REFERRAL:

NAME:	JOB TITLE:
ADDRESS:	

Has the parent / legal guardian agreed to this referral?

Yes / No

PLEASE ENSURE THE CONSENT FORM ON PAGE 6 IS COMPLETED AND SIGNED BY PARENT

WHAT SUPPORT WOULD THE FAMILY LIKE FROM RICHARD HOUSE CHILDREN'S HOSPICE?

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ALLERGIES

Allergies:	Allergy Level e.g. Intolerance / Allergy / Life Threatening
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CURRENT TREATMENTS / MEDICATIONS

MEDICATION	DOSE & ROUTE	FREQUENCY
1)		
2)		
3)		
4)		
5)		
6)		

Current Care Package	
Social Care	
Name of Social Worker	
Telephone Number	
Care Package Hours daytime	
Short Break Nights	
Venue of Short Break Nights	
Is family able to access all of this package?	
Continuing Healthcare Funding	

Name of contact	
Telephone Number	
Hours of nursing care provided - Day Time	
Hours of nursing care provided - Nights	
Are you able to access all of this package?	
Personal Budget	
Are you currently accessing a personal budget?	
Education Health and Care Plan	Please attach a copy if the child has one

CURRENT FAMILY SITUATION

Details of other Children's Hospice referred to	
Details of other Children's Hospice currently used and level of service offered	

IS THE YOUNG PERSON SUBJECT TO ANY OF THE FOLLOWING?

	YES	NO
Current / previous safeguarding concerns		
Domestic abuse within the family home		
Significant mental health issues in either parent / carer		
Interim care order		
Full care order		
Residence order		

Details of Above (please attached latest report)

REFERRER'S SIGNATURE: _____

PLEASE RETURN TO: Referral Team, Richard House Children's Hospice, Richard House Drive,
London, E16 3RG Tel: 0207 540 0243, Fax 0207 540 0273

PLEASE ENSURE THAT THE CONSENT FORM BELOW IS SIGNED BY PARENTS/CARERS

We will not be able to process a referral until the consent form is signed

CONSENT FORM

Child/Young
Person Name:

.....

Date of Birth:

NHS Number:

.....

USING YOUR PERSONAL INFORMATION

Richard House Children's Hospice may request or share your personal information with other agencies and professionals including your GP, consultant paediatricians(s) and other professionals involved in the care of your child to assist us and those agencies/professionals to support you or your child and family. This could be related to all aspects of you or your child's or family's wellbeing, development, safety, behaviour, physical/mental health, social care, education, training, employment or housing. This could include social and healthcare funding.

It may affect the service that we offer you if you do not give us permission to share information.

If you are happy for us to share personal information as above please sign below.

I give Richard House Children's Hospice permission to share personal information with other agencies to enable us and them to support you, your child and family.

Name:

.....
(Please print)

Signature:

Date:

.....

For information about service provision to your child and family; i.e. bookings, letters etc.

Email: Post:

For general information from Richard House Children's Hospice regarding the service; i.e. invitations, newsletters

Email: Post: Do not contact me:

By providing your email address(es) you are giving us permission to contact you in this way.

Email address(es) please print:

In addition we would also like to be able to contact you by text to inform you about late notice booking availability or tickets for events that become available.

I am happy to be contacted by text in the future. By providing your mobile number(s) you are giving us permission to contact you in this way including via text.

Mobile phone number(s)

Name:

.....
(Please print)

Signature:

.....

Date:

.....

Richard House Children's Hospice abides by the Revised Caldicott principles (2013) for information sharing. If you would like further information please contact care@richardhouse.org.uk